



Founded 1965

CENTER FOR ARKANSAS LEGAL SERVICES

JOB ANNOUNCEMENT

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BANKRUPTCY ATTORNEY

The Center for Arkansas Legal Services is seeking a bankruptcy attorney for its Little Rock office. Applicants must be licensed to practice law in Arkansas and must be experienced in representing consumers in federal bankruptcy court.

Duties include representing debtors in Chapter 7 and Chapter 13 bankruptcy proceedings and other duties as assigned. Qualified applicant must have strong organizational and analytical skills; demonstrate attention to detail; have the ability to multitask and consistently meet deadlines; possess computer proficiency, including computer-assisted research skills and familiarity with court software programs including CM/ECF, toggle between various open software programs, and work with electronic files and folders. Applicant must be able to use Word, Outlook, and Best Case programs.

The ability to speak Spanish is a plus. Applicants must have a commitment to providing high quality advocacy for low-income clients. Travel required for court hearings in Little Rock, Pine Bluff, Hot Springs, Fort Smith, El Dorado and Texarkana.

Competitive salary based on qualifications and experience. Benefits include health and dental insurance, 403(b) and cafeteria plan. Applicants must submit a completed Center application, resume, cover letter, three job references and a legal writing sample to the Center for Arkansas Legal Services, 1300 W. 6th St., Little Rock, AR 72201 501-376-3423, 800-950-5817, or jobs@arkansaslegalservices.org. Job application is available online at www.arlegalservices.org. Minorities, persons of all ages, women and persons with disabilities are encouraged to apply. Positions are open until filled.

The Center for Arkansas Legal Services is a nonprofit organization, which provides free legal assistance to low-income and elderly individuals in 44 Arkansas counties.