



AmeriCorps* State Justice for Arkansans

Make a difference for low-income Arkansans and learn about the legal system as a member of the Justice for Arkansans project. 4 positions are available, detailed below.

Activities

With appropriate training and supervision, and as assigned, you may participate in activities including the following:

- Increase the capacity of legal aid programs to provide legal information and assistance to low-income people who need legal help, through intake and referrals.
- Assist in maintaining client-related files and documentation.
- Coordinate outreach intake, clinics, and classes for client populations.
- Develop knowledge of the Arkansas's legal system and legal information to share with client populations and other agencies as appropriate.
- Recruit, train and coordinate volunteers and interns, including pro bono attorneys, law students, other college students, and others.
- Expand outreach efforts for various projects, to include developing a knowledge of and contacts with partner organizations and service agencies.
- Assist with the updating, maintenance and expansion of websites and social media presence to provide legal information to people throughout Arkansas.
- Attend trainings and meetings as requested.
- Perform other duties as assigned.

Geographic Specific Locations

Members will be assigned to the geographic locations below for the duration of their service.

- [Medical Legal Partnership coordinator](#) (Little Rock)
- [Arkansas Access to Justice Foundation Justice intern](#) (Little Rock)
- [CALs AmeriCorps Member](#) (Pine Bluff and El Dorado)

Qualifications

- U.S. citizenship or lawful permanent resident status.
- Communication, listening, writing, speaking, organizational and telephone skills.
- Basic computer and typing skills, including Internet navigation.
- The ability to keep information confidential.
- Legal work experience or education preferred but not required.
- Bi-lingual preferred.

Living Allowance and Benefits

Members receive a biweekly living allowance totaling \$12,100 over 12 months, plus eligibility for an education award of \$5,550 at the end of service. Members are also eligible for additional benefits including health coverage.

To Apply

Go online to www.arlegalaid.org/legalaidforarkansans and follow the link to the Positions page. E-mail or mail completed [application packet](#) to Amy Pritchard, Program Director, at apritchard@arlegalaid.org. E-mail inquiries about program specifics or call Ms. Pritchard at 1-800-967-9224 extension 4313. Legal Aid of Arkansas is an Equal Opportunity Employer.